

MEETING NOTES
SIGMIS Business Meeting

1. Welcome by Jeria Quesenberry, ACM-SIGMIS Secretary / Treasurer

2. Approve the minutes from the Business Meeting on June 6, 2015 in Newport Beach, CA USA

Secretary proposed two versions of the meeting notes going forward – one general that gives an overview and one detailed. The existing meeting notes are not physically present. There is discussion to defer approving them since the notes cannot be reviewed prior to accepting them. Tabled the approval of the minutes.

3. Appoint a Task Force to address the SIGMIS Viability Review in Spring 2017!!!

ACM HQ's 2015 recommendation: The SGB EC is concerned about volunteer development, the conference acceptance rate and attendance at the event. The SIGMIS leadership should evaluate and determine how to improve these areas. The SIG is viable to continue its status for the next 2 years.

4. CPR2016: Alexandria

Preliminary Outcome Report by Allison Morgan and Jeria Quesenberry, Conference Co-chairs

There are 52 people registered for the 2016 conference. Conference Co-Chairs wanted to encourage membership and we only had 6 non-members that attended the conference. There was continued quality of the publications in the conference. Program Co-Chairs said that they acceptance rate for full papers was 60%, 66.7% of panels, 83.3% posters, 100% for the doctoral consortium, 67.4% percent acceptance overall.

Two new things this year – student research committee, and the best paper nominees were noted in the agenda.

Doctoral Consortium Co-Chairs says that the doctoral consortium is developmental and the point is help students. They reached out to the broader community to do reviewers and they were not included in the proceedings, but they should be because they donated their time. They want to have 100% acceptance rate.

Suggestion made to have all of the best paper nominees all in one session.

Program committee agreed to update materials and transition to next year's conference committee.

Process of managing EasyChair project report by Christina Outlay

Setup EasyChair so that different types of papers become separate tracks (i.e., Doctoral Consortium, Poster, SRC, General Paper submission). Authors would submit directly to each track. Use EasyChair to generate the conference program. Documentation and videos will be transitioned to 2017 CPR Program Co-Chairs.

5. CPR2017: Bangalore, India

Progress Report by Rajiv Kishore, Conference Co-Chair

Rajiv is asked to speak about SIGMIS CPR 2017 in India. He said that he is not privy to the decision making conference, but that he is happy to have put together a good program committee. He thinks that in order to broaden the reach of the conference by having a global program committee. He has put together 3 co-chairs from across the world. The committee should reflect the global structure. The DC will also have 3 co-chairs. He believes that this will help to gain further exposure for the SIG and increases participation. He says that he knows that there is concern for travel cost and potentially not having the same community. He thinks that the international experience can be useful in teaching, etc.

The 2017 conference will be in Bangalore – which is the IT capital. Infosys has a huge campus there. Bangalore is a thriving city. The conference will be held on IM campus which is very beautiful and secluded. It will be held at the management center. There is a hotel on campus in which the executive who visit from across the world stay in that facility. They would need to create a block in advance. They did not create a block for the internal management center. Bangalore is expensive, the cheapest hotel would be \$100 at a minimum.

June 21-23 Wednesday until Friday. The weekend is in high demand is very expensive. They are arranging a field trip to InfoSys. They have a campus which is basically a city on its own. They also want to identify some major Business CEOs to visit the conference. They have their eyes on the CEO of InfoSys. For senior scholars, they want to invite

some from outside this group to do some keynote speeches. One unique thing to do is called the Golden Chariot. It is expensive but exciting.

Group suggests a program committee comprised of some who have previously served so that there is a transition among the people that are long standing members of the SIG.

6. Future CPR conferences

'18: Buffalo, NY USA	'19: Heilbronn, Germany
SIGMIS CPR invites preliminary bids to host future CPR conferences	

Open items: 1) how to increase attendance; and 2) how conference locations are selected / approved.

7. Data Base

- Andrew Schwarz & David Salisbury, Co-Editors-in-Chief **TERM ENDS 12/31/2016**
- New Editors: Stacie Petter, Baylor University and Tom Stafford, University of Memphis
Stacie is looking to figure out ways to help strengthen the SIG. She wants us to be consumers of the product that we own (cite the journal, etc.). Database has a strong history, it is the oldest journal in this area. The 50 year anniversary is approaching, and they plan to remind people that it is a rich and relevant journal. There is an open door policy and they are looking forward to help and serve the SIG.

Tom says that we need to think about who we are and where we are going. He plans to be the spokesperson for the SIG and publish materials that come from the conference. Outsourcing from the source sounds like a good title for a special issue.

- Encourage submissions to Data Base: <http://www.sigmis.org/DataBase.html>
- CPR conference papers in *Data Base*

8. Budget Report (Summary Fiscal Year 2017 Budget attached)

- The fund balance is very healthy. (Annual expenses now exceed the annual revenue from membership, subscriptions, and DL).
- We have a projected fund balance of \$320,686 for Fiscal Year '16 (ends 30 June '16), due to revenues from ACM's DL. Overall DL downloads & revenues are up; SIGMIS is way down:

'04=\$32,106	'05=\$30,639	'06=\$37,114	'07=\$28,078	'08=\$43,274	'09=\$50,665	'10=\$38,796
'11=\$40,751	'12=\$37,873	'13=\$37,053	'14=\$33,592	'15=\$28,692	'16=\$27,052	

(The Digital Library revenue is derived from demand, i.e., downloads, for our authors' work published in *CPR Proceedings & Data Base*. Thank you!)

'04 Tucson=(\$6,162)	'05 Atlanta=\$4,057	'06 Pomono=\$4,224	'07 St. Louis=(\$507)
'08 Charlottesville=\$3,649	'09 Limerick=(\$1,911)	'10 Vancouver=\$5,803	'11 San Antonio=(\$4,136)
'12 Milwaukee=\$3,771	'13 Cincinnati=\$5,787	'14 Singapore=\$1,373	'15 Newport Beach=(\$3,054)

9. Trends report

Attendance of the previous few years has fluctuated between 45-50 people. Membership has declined.

10. Outreach Activities (of which we are in DIRE NEED)

- **Membership has declined to an unsustainable 224 as of 2/2016**
- Funding research: Fred Niederman and Michelle Kaarst-Brown created a working document & plan for a process to initiate SIGMIS projects. Let's do it! We budgeted for it.
- Report of results of Michelle Kaarst-Brown's student teams.
- Other ideas
 - Recruit more practitioner members - Michelle Kaarst-Brown formed a committee to develop ideas; email her mlbrow03@syr.edu to join
 - Fund the development of an annotated bibliography of SIGMIS/CPR research
 - Awards for most downloaded paper, best *Data Base* paper, influential paper, rising star, distinguished service, innovation in teaching, etc. These are reasons to be a member!
 - Attract members! Get involvement!

11. New Business

People are volunteering to create a task force for continuity. Task Force – Subcommittee chaired by Janice Sipior – (George Kasper, Tom Stafford, K.D. Joshi, Eileen Trauth, Rajiv Kishore, Michelle Kaarst-Brown, Damien Joseph, Indira Guzman, Sven Lamer, and Jeria Quesenberry volunteered.

How do we make selections about conferences – first action item for the task force

Group moves that we table all upcoming conference locations until there is a process for selecting and approving conferences.

Suggestion was made that a governance structure should be created. HICCS is connected to IEEE, SIGCPR is connected to ACM.

Follow up from the board will be done going forward re: the task force.

12. Adjourn